



राष्ट्रीय नाट्य विद्यालय
NATIONAL SCHOOL OF DRAMA

(An Autonomous Institution of the Ministry of Culture, Govt. of India)

**Bahawalpur house, Bhagwandas road, New
Delhi-110001**

The applications are invited for the post of “**Library Intern**” purely on Contractual / Outsourced basis to be deployed in **National School of Drama** (An Autonomous Institution of the Ministry of Culture, Government of India, New Delhi)

The candidate should submit the Application form along with the self attested copies of the relevant Educational Qualification certificate and Experience certificate as per the prescribed Advertisement notification.

Details of Post:-

Name& No. of Post	Essential Qualification	Experience	Age Limit	Consolidated monthly salary (PM)in Rs. P
Library Intern (1 Nos.)	<ul style="list-style-type: none">• Preferably having qualification on Under Graduation (UG) B.Sc (computer science)/ BCA/ B.E/B.Tech- (Computer Science)• Post Graduate in Library Science from recognized university	<ul style="list-style-type: none">• One Year experience as a LIS Intern in a Library of recognized Institution/University/ Department.• Preferably Working knowledge on Koha ILMS and D-space software IR• Knowledge of different I.C.T. technologies.	28 Years and below	Rs. 25,000/- (Fixed)per month

TERMS & CONDITIONS:-

1. Candidates are advised to enter complete details of their Educational Qualification (starting from high School to Highest level of qualification) and experience in their profile.
2. In order to apply for a post the candidate’s profile must match the eligibility criteria mentioned in the advertisement for the post.
3. The interested applicants are advised to go through the Eligibility Criteria on carefully and ascertain themselves regarding their eligibility.
4. The documents produced physically at the time of document verification must match with the documents submitted while applying for the internship, otherwise the application will not be considered for further processes.
5. i) The short listing of candidates for the panel will be based on scrutiny of documents of their age,

qualification, experience etc. and as found eligible as per prescribed criteria and subsequent interaction of candidate by the department.

- ii) Finally selected candidates by the department shall be considered for deployment on purely contractual /outsourced basis for a fixed period or till expiry of contract or till the assignments completed.
6. NSD does not guarantee deployment of all shortlisted candidates.
 7. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
 8. The place of deployment will be at Delhi .They may work in shift(s)/rotational basis as per departmental requirement. No extra conveyance will be paid by NSD.
 9. Candidates must produce original documents in respect of DOB, Qualification and Experience as per eligibility criteria on the date of document verification and interview/interaction otherwise they will not be allowed to appear in the interview/interaction.
 10. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed his/her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
 11. Canvassing/trying to influence NSD employees to secure the internship in any manner shall disqualify the candidate.
 12. NSD has right to accept or reject the application(s) without assigning any reason thereof.
 13. NSD has the right to withdraw this advertisement at anytime without any notice.
 14. Candidate must furnish correct information regarding age, qualification and experience while submitting the form.
 15. Incomplete application shall be summarily rejected.
 16. Candidate must keep on watching our NSD's official website (www.nsd.gov.in) for any Corrigendum/notification in respect of this vacancy.
 17. In case the information filled in application form is incomplete and not matching the prescribed criteria, their application will be rejected on the basis of form filled and NSD is not liable to call them for document verification/any round of screening thereafter.
 18. In case at any stage of recruitment process the documents/information provided by the candidate is found fake or misleading his/her candidature is liable to be rejected.
 19. In case number of eligible applicants is disproportionally exceed number of positions, then short listing of applicants for interview may be made on the basis of any criteria as deemed fit and found to be rational.

The advertisement notification will be uploaded in the NSD's Official website. The duly filled in application form should be submitted in the librarynsd@gmail.com on or before 09.07.2026.The consolidated monthly salary will be of Rs.25,000/- per month. The appointment will be initially for 6 months and may be extended based upon the satisfactory performance of the candidate. The leave rules will be applicable as per the contractual employees norms of NSD.

Sd/-
Registrar