

National School of Drama
(An Autonomous Institute under Ministry of Culture, Govt. of India)
Bahawalpur House, Bhagwan Das Road, New Delhi-110001

SHORT TERM TENDER NOTICE

National School of Drama (NSD), an Institute under Ministry of Culture invites sealed tenders from eligible and reputed firms for supply, installation & maintenance of external data storage Unit 48 TB for its Sound and Digital Archives Department.

Interested Firms/parties having adequate experience in the relevant field(s) are required to submit their sealed tenders to the undersigned with tender fee of Rs. 500/- & EMD Rs. 25000/- both by Demand Draft in favour of Director, National school of Drama, New Delhi.. Last date for submission of tender is 02 January, 2020 by 3:00 p.m. Tender documents and requirement/ specifications can be downloaded from NSD website www.nsd.gov.in.

The Director, NSD, reserve the right to accept/ reject to any or all the tender without assigning any reason.

Registrar
National School of Drama

TENDER DOCUMENT

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The Director, NSD, reserve the right to accept/ reject to any or all the tender without assigning any reason.

Item wise details required for **supply of external data storage unit 48 TB** are given in the annexure as follows :

S. No.	Specification	Quantity
1	External Storage Unit 48 TB (6x8 TB) SATA @ 7200rpm Drives	Two
2	6 Bay hardware with RAID enclosure	
3	Support 0, 1, 5, 6, 10, 50, JBOD , RAID levels	
4	Thunderbolt ports supporting daisy-chaining upto 6 Devices	
5	Hot-swappable drive bays for effortless drive access and serviceability	
6	2 x Thunderbolt 3 Technology ports (40Gbps)	
7	The peak Read / Write Speed should be 1.6GB/s in Raid 0 Configuration.	
8	Management Tool for managing all functions of Systems (RAID, Background Activities, Hardware monitoring)	
9	The storage should be compatible with Windows OS , Mac OS and Linux Platforms.	
10	The hardware should have OS support for MAC OS 10, 12 OR Higher & Windows 7 and Windows 10	
11	The product should be BIS (Bureau of Indian Standards) Certified and EPR (Extended Producer Certificate) for the product offered.	
12	USB- C @ 40Gb/s active Thunderbolt 3 cable should be included with the storage Certified by OEM of the product offered.	
13	3 years OEM Hardware Warranty with 24x7 user support.	

2. General conditions for Submission of Tender

- i) Technicians to be provided by the Service-Providers to install & operate the cited equipments.
- ii) Maintenance of the equipments has to be looked-after by the service-providers.
- iii) The cited equipments are required to be provided at the NSD Premises in technically intact.
- iv) Tenders, as per Annexure – 1 (Technical bid) and Annexure-II (Financial bid), in sealed covers addressed to The Registrar, National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi-110001 – should be submitted along with demand draft Rs. 500/- (Rupees Five Hundred only) towards non refundable tender fee and Demand Draft of Rs. 25,000/- (Twenty Five thousand only) towards refundable EMD. Both the Demand Drafts should be drawn in favor of Director, National School of Drama, payable at New Delhi.
- v) National School of Drama not bind itself to accept the lowest or any other tender and reserve to right to reject any or all the tenders.
- vi) The tenderer should deploy his authorized representative for effective and proper maintenance / supervision of the equipment under the contract.
- vii) The rates quoted should be inclusive of materials, cartage, other expenses if any and are F.O.R site.
- viii) GST will be paid extra as applicable.

3. Pre-qualifications for tenderers

- i) The tenderer firm should be reputed having preferably atleast 3 years experience in the relevant field. The bidder should attach the similar order (s) executed in the Government/ Education sector.
- ii) The tenderer should have PAN and GST No.
- iii) The annual turnover of the firm should not be less than preferably one crore per annum during two preceding financial years (2017-18 & 2018-19).
- iv) The bidders, who do not meet the eligibility criteria, or do not submit all the necessary documents in support of the eligibility criteria or do not submit documents that are complete and valid – shall be disqualified.

4. Cost of Tender and schedule of submission of Bid.

- | | |
|---|--------------------------|
| i) Cost of the Tender | : Rs.500/- |
| ii) Time and last date of receipt of tender documents | : 1500 hrs on 02.01.2020 |
| iii) Time and date of opening of technical bid | : 1600 hrs on 02.01.2020 |

5. Earnest Money Deposit

- A. Earnest Money Deposit (EMD) amount of Rs.25,000/- (Twenty five thousand only) shall be submitted along with the technical bid.
- B. No interest shall be paid by NSD on the EMD.
- C. The EMD deposited is liable to be forfeited, if the tenderer withdraws or amends impairs or derogates from the tender in any respect, within the period of validity of his offer.
- D. EMD of all un-successful tenderers shall be returned within a reasonable time period after a decision is taken on the tender enquiry.
- E. EMD of successful tenders if required may be retained as performance security till the expiry of maintenance/ warranty period.

6. Evaluation of Tender

- i) Sealed tenders (technical bid) will be opened in the office of National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi-110001 in the presence of such bidders who may like to be present.
- ii) The tender will be evaluated by a committee.
- (iii) The financial bids of those tenderers who qualify the technical bid, shall be opened at the office of NSD, in presence of members of the committee duly constituted by the Director, NSD.
- (iv) The NSD reserves the right to select the tenderer on the basis of best possible bids received. The decision of the Tender Evaluation Committee arrived at as above shall be final and representation of any kind shall not be entertained on the above. Any attempt by any tenderer to bring pressure of any kind may disqualify the tenderer for the present tender and the tenderer may be liable to be debarred from bidding for NSD tenders in future for a period of three year.

7. Payment Terms

Payment shall be made within 30 days of the submission of bill after statutory deductions like Tax Deduct at Source as applicable.

8. Penalty

In case, if at the last moment the firm denies to provide the materials, NSD shall at its discretion will get the material from other party at the prevailing rates in the market. The cost of risk purchase of such materials shall be recovered from the tenderer.

Format of technical bids for supply of External Storage Unit 48 TB

S.No	Particular of documents	Documents enclosed (Yes/ No)
1.	Experience for three years in the relevant field(enclose work orders- one order from Govt./ education sector)	
2.	G.S.T Registration Certificate (enclose copy)	
3.	Annual turnover not less than one crore per annum for the last two years(A certificate of C.A showing 2 years turnover ,may be enclosed)	
4.	D.D. No. and Date for the demand draft Rs 500/- (enclose)	
5.	D.D. No. and Date for the demand draft Rs 25,000/- (enclose)	
6.	PAN NO.(enclose copy)	
7.	Bank Details i) Name of the A/C holder ii) Account No. iii) Bank Name iv) IFSC code	

Name of the contact person.....

Ph No.....

E-mail.....

Place:

Signature of the Bidder
with Stamp

Date:

Annexure- II

Format for Financial bids for supply of External Storage Unit 48 TB of reputed brand compliance/ deviation

S. No.	Specification	Quantity	Rates inclusive of all except GST(Rs)
1	External Storage Unit 48 TB (6x8 TB) SATA @ 7200rpm Drives	Two	
2	6 Bay hardware with RAID enclosure		
3	Support 0, 1, 5, 6, 10, 50, JBOD , RAID levels		
4	Thunderbolt ports supporting daisy-chaining upto 6 Devices		
5	Hot-swappable drive bays for effortless drive access and serviceability		
6	2 x Thunderbolt 3 Technology ports (40Gbps)		
7	The peak Read / Write Speed should be 1.6GB/s in Raid 0 Configuration.		
8	Management Tool for managing all functions of Systems (RAID, Background Activities, Hardware monitoring)		
9	The storage should be compatible with Windows OS , Mac OS and Linux Platforms.		
10	The hardware should have OS support for MAC OS 10, 12 OR Higher & Windows 7 and Windows 10		
11	The product should be BIS (Bureau of Indian Standards) Certified and EPR (Extended Producer Certificate) for the product offered.		
12	USB- C @ 40Gb/s active Thunderbolt 3 cable should be included with the storage Certified by OEM of the product offered.		
13	3 years OEM Hardware Warranty with 24x7 user support.		
	Total		

Total in words:.....

Note: GST will be paid extra as applicable.

Name of the contact person.....
 Ph No.....
 E-mail.....

Place:

Date:

Signature of the Bidder
with Stamp