

**Annexure – I**

**(To be kept duly signed in Envelope 1 – Technical Bid for Ambience Designer)**

<b>S. No.</b>	<b>Description of item</b>	
1.	Name and address of the Firm/Agency	
2.	Name, contact number & e mail address of the representative of the Firm/Agency	
3.	Copies of Income tax return of last two F.Y- 2017-18 & 2018-19 ( to be attached)	
4.	Names of three government organizations / PSUs other reputed establishments or cultural institutions/event management for which the agency has done similar jobs. Copies of work orders to be attached.	
5.	Turnover, year-wise, for the last two years F.Y-2017-18 & 2018-19. Documents to be attached.	
6.	GST Number & copy of registration certificate to be attached	
7.	PAN no., copy to be attached	
8.	D.D. nos.& dates i) Cost of tender form Rs. ii) EMD form Rs.	
9.	Bank Details i) Name of the Bank ii) Name of the Account Holder iii)Account Number iv)IFSC code of the Bank	
10.	Firm should not be black listed in the past by any Govt. Department; an undertaking to this effect may be enclosed.	

Date  
Place:

Signature of bidder  
with stamp