

राष्ट्रीय नाट्य विद्यालय

संस्कृति मंत्रालय, भारत सरकार की एक स्वायत्त संस्था



National School of Drama

An autonomous institution of the Ministry of Culture, Govt. of India

Ref.No.NSD/REG/148/2016-17

September, 2016

Sub: Quotation for printing of Annual Report 2015-16 of the NSD

Sir/Madam,

The National School of Drama is an autonomous organization fully financed by Govt. of India, Ministry of Culture. It is a premier theatre institute imparting training in dramatic arts leading to 3-years diploma.

The School intends to get its Annual Report 2015-16 printed, both in English and Hindi, separately. The Scope of Work and Specifications for the printing job are given at **Annexure – 'I'** enclosed hereunder.

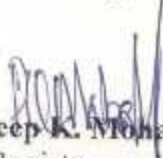
In case, you are interested in to take up the job of printing of the A.R. 2015-16 of the NSD, please quote your rates keeping in view the Scope of Work and Specifications given in the **Annexure – I**. The material for the Annual Report along with the necessary photographs will be provided by the School.

Quotations duly superscribed on envelope '**Quotation for Printing of Annual Report 2015-16 of the NSD**' should reach the undersigned on the following address on or before 19th September 2016 till 5.30 pm:-

**Registrar
National School of Drama
Bahawalpur House, Bhagwandas Road
New Delhi-110001**

Kindly note, no quotation will be accepted after the due date and time.

Yours faithfully,


(Pradeep K. Mohanty)
Registrar

Encl: Annexure 'I'

ANNEXURE - 'I'

**NATIONAL SCHOOL OF DRAMA
NEW DELHI**

**QUOTATION FOR PRINTING OF ANNUAL REPORT
FOR THE YEAR 2015-16**

| Sl.No. | Scope of Work | Rates |
|--------|--|-------|
| 1. | <ul style="list-style-type: none">• 250 copies in English including Balance Sheet <p>Specifications</p> <ul style="list-style-type: none">- Size – 8.5” x 10.5”- Text pages – 120 (in 4 colour)- Paper 135 GSM Imported Art Card- Paper Cover 300 GSM | |
| 2. | <ul style="list-style-type: none">• 250 copies in Hindi including Balance Sheet (on same specifications as mentioned at sl. No. 1 above) | |
| 3. | <ul style="list-style-type: none">• Design of the Annual Report including Cover Page | |
| 4. | <ul style="list-style-type: none">• Additional charges<ul style="list-style-type: none">- + 4 Pages in 4 colours- Colored photographs in 4 colors | |

(Signature of the Bidder)

(Name of the firm and stamp)

Date: