

NATIONAL SCHOOL OF DRAMA
NEW DELHI

LIBRARY

NOTICE INVITING TENDER

Sealed quotations are invited from the reputed firms for binding job in the Library, National School of Drama, Bahawalpur House, Bhagwan Dass Road, New Delhi-110001 as per terms and conditions given below :-

1. The rates may be given as indicated below :

HALF LEATHER BINDING WITH GOLD LETTERING

S.No.	Particulars	Amount in Rupees
A	Golden printing work, half leather binding 22 cm 5 X 8" of books	Rs.....
B	Golden printing work, half leather binding 28 cm 7 X 10" of books	Rs.....
C	Golden printing work, half leather binding 30 cm 11 X 14" of books	Rs.....
Special Technical Books (Big Size)		
D	Golden printing work, half leather binding 35 cm 15 X 17" of books	Rs.....

FULL RAXINE BINDING WITH GOLD LETTERING

S.No.	Particulars	Amount in Rupees
A	Golden printing work, full raxine binding 22 cm 5 X 8" of books	Rs.....
B	Golden printing work, full raxine binding 28 cm 7 X 10" of books	Rs.....
C	Golden printing work, full raxine binding 30 cm 11 X 14" of books	Rs.....
Special Technical Books (Big Size)		
D	Golden printing work, full raxine binding 35 cm 15 X 17" of books	Rs.....

2. The approximately number of books : 3000 (Three Thousand)
3. The rates quoted should clearly written in ink or be typed and in no case rates be overwritten otherwise the quotation will not be entertained.
4. The Director, National School of Drama reserves the right to accept or reject any quotation without assigning any reason thereof.
5. The quotations in a sealed over may be sent in the name of Director, National School of Drama, Bahawalpur House, Bhagwan Dass Road, New Delhi-110001 latest by 16th June 2015 Upto 3.00 PM. The cover containing the quotation should be subscribed as under :-

**“QUOTATIONS FOR ANNUAL CONTRACT FOR BINDING WORK IN
LIBRARY, NSD”**

6. The Director, National School of Drama reserves the right to terminate the contract at any time without assigning any reason thereof.
7. The permanent Account Number may be indicated. The firms who do not have Permanent Account Number will not be considered.

Signature & Name of the Firm
With Seal

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