

संस्कार रंग टोली

थियेटर इन एजुकेशन कम्पनी, राष्ट्रीय नाट्य विद्यालय
संस्कृति मंत्रालय, भारत सरकार की एक स्वायत्त संस्था



SANSKAR RANG TOLI

Theatre In Education Company, N.S.D.
An Autonomous Institution of Ministry of Culture, Govt. of India

Ref.No./NSD/SRT/ 2464 /2014-15

January 20, 2015

Sub:- Quotation for supply of One Canter (20/22 feet) for transportation of Stage equipments and drama materials from New Delhi-Guwahati- New Delhi.

Dear Sir,

The National School of Drama, an autonomous organization established and fully financed by the Ministry of Culture, Govt. of India is sending its drama troupe to the station mentioned above and back to New Delhi as per details given below:-

Delhi to Guwahati
Guwahati to Delhi

7th February 2015
2nd March 2015

Note:- We required the material at Guwahati on 17th February 2015 in morning and truck will return from Guwahati to Delhi on 2nd March 2015 in the night.

The troupe shall be carrying fragile and bulky stage equipments, set material, music systems, costumes and make-up materials etc. The vehicles shall leave from Delhi on the above dates for the destination.

You are requested to quote the hire charges for the above work by 30th January 2015 at 3.00 pm in sealed cover addressed to the undersigned, National School of Drama. The exact location where the equipment's are to be unloaded will be intimated at the time of departure of the vehicle.

Director, National School of Drama reserves the right to accept or reject any or all quotations without assigning any reasons.

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Please Note:-

The vehicle should be in very good condition.

The contractor shall provide waterproof tarpaulin of good quality to completely protect the equipment's being carried from dust and rains. It shall be the responsibility of the contractor to arrange for the necessary Inter State Transport permit road taxes and octroi, if any.

The National School of Drama shall be responsible for payment of Octroi, if any, on the goods to be carried.

The contractor shall warrant the equipments entrusted for carriage are transported safely and without breakage and reaches at the destinations strictly as per schedule.

Since it would not be possible for the School to alter the schedule of work for which equipment's are being sent. In eventuality of the equipment's being broken or damaged due to the negligence of the carrier. The contractor shall be responsible for the expenditure on hire, purchase or replacement of such equipment/articles by the National School of Drama.

After completion of the assignment, the contractor shall submit bill in duplicate for payment to the National School of Drama in Delhi. The payment shall be made by crossed cheque.

The boarding and lodging of vehicles staff will be responsibility of vehicle contractor. Please see that vehicle carries adequate fuel/oil to reach the destinations in time.

One staff member of National School of Drama, will accompany with in to and fro journey in each vehicle.

Thanking you,

Yours sincerely,

(Ramkishan)
Acting Registrar