

NATIONAL SCHOOL OF DRAMA

(AN AUTONOMOUS INSTITUTION OF THE MINISTRY OF CULTURE, GOVT. OF INDIA)

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NOTICE INVITING QUOTATIONS FOR AWARDING PRINTING WORKS OF JASHNEBACHPAN FESTIVAL

Printing Works (as per list attached).

The undersigned for and on behalf of the Director, National School of Drama, New Delhi, invites sealed quotations for the above mentioned work.

i.) Quotations are invited for Printing Work (as per list attached) for **Jashnebachpan** (National Theatre Festival for children) in sealed cover addressed to The Registrar, National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi - should be submitted to the undersigned on or before 20-10-2014 by 3.00 PM.

ii.) Sealed quotations will be opened in the committee Room of National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi-110001 in the presence of such printers who may like to be present on 20-10-2014 at 4.00 PM.

TERMS AND CONDITIONS:

1. The applicant should have experience of handling Printing works for performing arts for at least 10 years, and is engaged in such Printing works for at least five esteemed / reputed organizations (of which at least one should be a Government Organization / Public Sector undertaking) as on 1st October, 2014 with a minimum billing of Rs.5 lakhs per month. The applicant should furnish necessary copies of the work orders / Government Order along with the quotation application evidencing allotment of such Printing work by the said organization;
2. Printing Art work-CD and Colour proof will have to be shown and picked up from our designer studio situated in New Delhi area.

Financial bid:

1. It will clarify all financial expectations inclusive of all kind of taxes, transportations, liaison fee or any other such expenses the printer can so imagine.
2. Please specify applicable taxes and rate of tax :
3. Payments in respect of this service contract are subjected to Tax Deduction at Source as per the provisions of the Income-tax Act, 1961.


(Suresh Mansharamani)
Deputy Registrar



Printing Specification for Jashne Bachpan 2014

1) Poster, Quantity- 500

Col : 4 +0

Size : 19X 29

Paper: Magno Matt 170gsm /

Spl instruction : Self adhesive back

2) Flyer - Quantity- 15000

Col : 4 +4

Size : 9 X 19 (open size) -8X 4(closed Size)

Paper: Magno Matt 130 gsm /

Spl instruction : matt varnish

3) Brochure, Quantity- 500/1000

Option A

Col : 4 +4

Size : 6.25X 9.25 (closed size) - 12.5X 9.25 (open Size)

Cover Paper: 240 gsm Galgo - Rendezvous Ultra White

Inside Paper: 170 gsm Magno matt

No of Pages: Approx 120 + 4 (Cover)

Binding: Perfect binding

Spl instruction : Aqueous coating

please also quote in multiples of 4 pages extra

Option B

Col : 4 +4

Size : 8X 11.5 (closed size) -16 X 11.5 (open Size)

Cover Paper: 240 gsm Galgo - Rendezvous Ultra White

Inside Paper: 170 gsm Magno matt

No of Pages: Approx 120 + 4 (Cover)

Binding: Perfect binding

Spl instruction : Aqueous coating

please also quote in multiples of 4 pages extra

4) Press folder Quantity-150

Col : 4 +0

Size : 18X 24 (open size) - 9X 12 (closed Size)

Paper: 270 gsm Galgo - Rendezvous super white

Spl instruction : two pockets pasted = with cd slip dye cutting - Aqueous coating / matt varnish

5) CD sticker Quantity-150

(Size 4.25" X 4.25")

Col : 4+0

6) Invitation Card : 1000

Col : 4 +4

Size : 8X 9 (open size) - 4X 9 (closed Size)

Cover Paper: 240 gsm Rendezvous super white

7) Envelope: 1000

Col : 4 +0

Size : 4X 9 (closed Size) open from horizontal side

Paper: 105 gsm Galgo Rendezvous Ultra White

8) Artist/ organizer I-Cards - Quantity-900 X 2 designs (colour)

Col: 4 +0

Size : 4 .25X 3.25"

Paper: 300 gsm Magno

Spl instruction : matt varnish

With plastic cover and ribbon

9) Certificate - 750

Col: 4 + 0

Size: A4 size

Paper: 270 gsm Galgo - Rendezvous super white

Spl instruction : matt varnish

10) Leaflets (25 plays)

Col: 4+4

Size 8.5x11

Paper : 170 gsm

Spl instruction : Aqueous coating