

Short Term Tender Notice

NSD is planning to organize the National Tribal Festival of Theatre, Dance, Music & Crafts and Seminar in Goa from 18th to 20th May 2018. Around 20-25 tribal groups, craftsmen, seminarists (approx. 450 artists) from different parts of the country will participate in each of the festival.

To organize the Festival, Tenders are invited to provide following services in Goa:-

- 1. Execution of Ambience (as per design attached)**
- 2. Ambience Light along with all equipments (quote lump sum rates for 4 days)**
 - 150 Par lights
 - 50 PC Lights
 - 10 moving heads
 - 50 Fresnel
 - Power packs
 - 20 Halogens (500 / 1000 watts)
 - Illuminating lights
 - Dimmers & other accessories
- 3. Stage Lights along with Box Truss and equipments (quote lump sum rates for 4 days)**
 - 150 Par lights
 - 50 PC Lights
 - 10 moving heads
 - 50 Fresnel
 - Power packs
 - 20 Halogens (500 / 1000 watts)
 - Illuminating lights
 - Dimmers & other accessories
- 4. Sound equipments (quote lump sum rates for 4 days)**
 - Stage Open air
 - Surrounding sound for ambience
 - PA system for Seminar space
 - PA system for rehearsals spaces
 - Mikes, cordless mikes, foot mikes
- 5. Hiring of buses (AC / Non-AC) (quote for all categories of buses)**
- 6. Hiring of taxis (AC / Non-AC) – Desire, Etios, Innova, Ertiga, XUV)**
- 7. Hiring of Tent Materials**
 - Chairs (quote rates per chair for 3 days)
 - Tables with cover & frills (quote rates per table for 5 days)
 - Masking (quote rates per sq.ft. for 4 days)
 - Sofa (new) (quote rates per sofa for 3 days)
 - Carpets (quotes rates per sq.ft. for 4 days)
 - Red Carpet for VIPs (quote rates per sq.ft. for 4 days)
 - Ceiling (quote rates per sq.ft. for 4 days)
 - Generators with fuel (125 KV, 65 KV)
 - Mobile Toilets (with water / soap / mugs / drainage) (per toilet for 5 days)

8. Meals (breakfast, lunch, dinner, evening snacks) per day per head basis (please quote lump sum rates)

Breakfast & snacks

- Tea / Coffee
- Sandwich / Patties / local dish / eggs
- Mineral Water bottles

Lunch & Dinner

- Rice / Pulao
- One Dal item
- One Paneer item
- One Sabzi item
- One Non-Veg. item (in the dinner)
- Chapati / Puri
- Papad / Pickles
- One Sweet item
- Dahi / Raita
- Mineral water bottles

9. Stage Construction (60 ft x 40 ft x 4 ft) (quote lump sum rates for 4 days) on hiring basis

10. Hiring of Stalls of tribal look (approx. 25) (Size 10 ft x 8 ft) (quote lump sum rates for 3 days)

11. Overall coordination of Festival

- for around 10 days before start of the festival till culmination of the festival.
 - Accommodation team for receiving & accompanying of 450 artists till their departures.
 - Transport coordination
 - Refreshments coordination
 - Meals arrangement coordination
 - Stage presentation coordination
 - Seminar coordination
 - Art Exhibition coordination
 - Stall coordination
 - FOH coordination
 - Guests coordination
 - Publicity coordination
 - Administration coordination
 - Emergency
 - Discipline team
 - Reception team
 - Rehearsal team
 - Documentation team

12. Technical Coordination

- for around 5 days before start of the festival till culmination of the festival.
 - Light coordination
 - Sound coordination
 - Stage coordination
 - Set & props coordination

13. Documentation (Video recording / Photo coverage)

Video recording

Full HD video recording with multi camera set-up (Minimum three Cameras)

1/2 inch or bigger sensor professional video camera

Minimum 50Mbps recording with 4:2:2 color sampling

Online editing with full HD switcher

Edited Full HD MPEG 4 to be provided on hard-disk along with original footage from all cameras.

DVD version of edited videos two copies each.

Photo coverage

Latest 16 Mega pixel or more DSLR.

Edited selected photos at end of each day for press on CDs.

All good/edited photos of coverage on DVDs.

Photo Album of selected/edited photos 10x14” 30 pages.

The vendors / service providers having vast experience of working for at least two events (Tribal festivals of national level) for any Govt. / PSU / Autonomous Bodies of above magnitude may send their quotations in sealed cover with their company’s profile, experience certificates and copies of two previous work orders along with Earnest Money Deposit of Rs.15,000/- to the Registrar, National School of Drama, Bahawalpur House, Bhagwandas Road, New Delhi – 110001 on or before 12th May 2018 till 1.00 p.m. Please note that vendors should apply separately for each of the above items. NSD has the right to ask the selected vendors to deposit Performance Guarantee to the tune of 10% of the total amount of work before start of the work. Further, NSD is free not to execute any item floated through this tender or to select a vendor from open market on not receiving sufficient and proper tenders. Also please note that in case of non-submission of requisite documents as mentioned above, the tender shall be treated as rejected. The earlier tender notification stands cancelled and hence, the vendors who had applied against the said tender notice for the above jobs, will have to apply afresh. However, they are not required to submit EMD again. Director, NSD reserves the right to reject / cancel all tenders or any of them without assigning any reason thereof.

Registrar, NSD