

APPLICATION FORM FOR SUBMISSION OF PROPOSAL FOR GUEST HOUSE AND OFFICERS' QUARTERS

1	Name of the Owner/Proprietor	
2.	Complete postal address of the Guest House and Officers' Quarters Telephone No. / Fax / E-mail	
3.	Status of the owners/ promoters	
	If public /private limited company with copy of Memorandum and Articles of Association	
	If partnership, a copy of Partnership Deed and Certificate of Registration	
	If proprietor concern, name and address of proprietor/ certificate of registration	
4.	Distance of Guest House/Officers' Quarters (in kms.) from:	
	NSD Campus	
	Airport	
	Railway Station	
	City Centre	
	Downtown shopping area	
7	Details of the Guest House:	
	Area (in sq. meters) with title- owned/ leased with copies of sale/ lease deed	
	Number of rooms	
	Details of public areas, lobby, bar (where applicable), parking facilities (the area for each facility should be indicated in sq. ft.)	
	Details of Fire Fighting Measures/ Hydrants, etc.	
	Details of air-conditioning.	
	Facilities for power back-up (generators etc.)	

	Details of CCTV with data backup (mandatory for all public areas)	
8	Certificates / No Objection Certificates (attested copies).	
	Certificate / licence from Municipality/ Corporation to show that the establishment is registered as a Guest House including Clearance by competent authority to the establishment on sanitary/hygienic point of view.	
	Sanctioned building plans/ occupancy certificate.	
9.	Details of Officers' Quarters(Living Area, No. of Bed Rooms, Parking provision etc.	

I undertake that all information provided above is true to best of my knowledge and belief.

Date

(Signature)

NOTE:- All proposals must be complete in all respects and should be submitted along with EMD of Rs. 25000/- in the form of DD issued in favour of the Director, National School of Drama.