



## **NATIONAL SCHOOL OF DRAMA**

### **NEW DELHI**

**27<sup>th</sup> March, 2020**

#### **CIRCULAR**

National Disaster Management Authority (NDMA) has issued an Order no. 1-29/2020-PP(Pt.II) dated 24<sup>th</sup> March, 2020 directing the Ministries/Departments of Government of India, State/Union Territory Government and States/Union Territory Authorities to take effective measures so as to prevent the spread of COVID-19 in the Country. Further Ministry of Home Affairs has issued directions vide their order No. 40-3/2020-DM-I(A) DATED 24<sup>th</sup> March, 2020 to completely lock down in all parts of Country for a period of 21 days with effect from 25.03.2020.

In view of above circular and in continuation of earlier orders, the functioning of most of the Departments of NSD will remain shut down till 14.04.2020. All functioning of four centres will also be shut down till 14 April 2020. The faculty members and staff members are required to remain available on phone and e-mail for official work. A separate communication has been sent to MoC for issuing authorization letter to a few staff members of NSD, New Delhi to attend to urgent official work as and when necessary. In case of official exigencies, the staff members may be called for duty on requirement basis.

Further information if any, received from Govt. will be put up on NSD's official website.

**(Suresh Sharma)**  
**Director-in-Charge**

**Copy to:-**

- 1. Registrar**
- 2. All Faculty members by name**
- 3. Dy. Registrar**
- 4. All Departments of NSD**
- 5. Office of Chairman( Actg.)**
- 6. Tripura Centre**
- 7. Bengaluru Centre**
- 8. Sikkim Centre**
- 9. Varanasi Centre**
- 10. NSD Website**